



Process of Recruitment for Humbercare Supported Lodgings Providers

Firstly a Humbercare member of staff will take your details and provide a brief description of the service and Supported Lodgings Provider Role. Then you can consider the role and Humbercare will contact you back to arrange a meet and greet.

At the meet and greet, which will be at a Humbercare Young People's Accommodation Service you will meet staff and be given a recruitment booklet, with information and guidance on:

- Humbercare Young People's Service
- The role of a supported Lodgings Provider
- The paperwork that is required to be completed during recruitment, within the responsibilities of Humbercare and your responsibilities.
- Training
- Support for Supported Lodgings Providers from Humbercare.
- The matching process of yourself and a young person

After the meet and Greet you will leave with the booklet to read at your leisure and leaflet with contact details. Therefore, giving you time to consider and contemplate the role as a Supported Lodgings Provider. You are welcome to contact Humbercare at any time for any further advice and guidance.

Humbercare will contact you within two weeks, if at this time you feel that you would like to take on the role as Supported Lodgings Provider with Humbercare, then the recruitment process will begin. You will have assistance throughout and you can contact Humbercare at any time.

When the recruitment paperwork is completed you will then be signed off by Humbercare manager, stating you are suitable to support young people as a Supported Lodgings Provider.

To offer and provide you with more guidance and advice of the structure and placement expectations also support, you will be given a Supported Lodgings Provider handbook.

The next part is the matching process with a young person, this will be carried out by the team leader and we hope to place a young person with you within two weeks of acceptance as a Supported Lodgings Provider.

Humbercare Supported Lodgings Provider meet every six months. This is a gathering for the Supported Lodgings Providers to come together and discuss the service and their role, also to contribute to changes they feel the service required to support themselves and the young people they are supporting. If this is within the timescale of your recruitment, Humbercare will invite you to this and is beneficial to hear the thoughts of Supported Lodgings Providers.

Thankyou